

What is the job

Reporter

What you will do

- Write down the people who came to the event
- Take photos
- Ask questions

Think about the job

Tick what you are good at



Writing people's names



Taking photos



Asking people questions

Do you want to do this job?

Yes — Write to your teacher

No — Look at another job

Now write **your** covering letter on the next page.

Then give it to _____



Covering letter

Dear _____ ,

My name is _____ .

I want to apply for the role of _____
_____ .

I am good at:

Writing people's names

Taking photos

Asking questions

Thank you for considering me for this job.

Yours sincerely,



My work plan

Make a plan with _____ (name of teacher or peer)

My jobs:

- _____
- _____
- _____
- _____
- _____

I will work with:

- _____
- _____
- _____

